MT. SHERMAN WATER ASSOCIATION
P.O. BOX 356
JASPER, AR 72641
(870) 861-5580
Board of Director's Meeting
Monday, March 9th 2009

March 5, 2009

Dear Directors:

Enclosed please find the director's report, board minutes for February 2009.

Transaction report will be passed out at the board meeting.

Jackie Fears has informed me that due to medical problems March will be the final month he will be reading meters.

If you have any questions before the meeting please feel free to give me a call.

Thank You,

Kc

Karen Edgmon
Billing Clerk
Mt. Sherman Water Association

MT. SHERMAN WATER ASSOCIATION
Director's Report
For the Month of February 09
Printed: 02/28/09 13:34

DISTRIBUTION EFFICIENCY SUMMARY

	Gallons	Percent
Water Supplied to System	1,237,600	100.0%
Water Sold to Customers	1,144,640	92.5%
Utility Use(fire,flushing)	0	0.0%
Water Unaccounted For(lost)	92,960	7.5%
Average Use Per Account	3,599	

SUMMARY BY SERVICE

	Water	Sewer	Fire Dues	Trash	Other	Sales Tax
Charges	8289.48	0.00	0.00	0.00	95.10	574.31
Average	26.07	0.00	0.00	0.00	0.30	1.53
Active	318	0	0	0	317	375
Inactive	61	379	379	379	62	4

ACCOUNTS RECEIVABLE ANALYSIS

	Amount	Accounts	
Balance Due BOM (begin/Month)	9,204.30	320	
Credit Balances BOM	(1,061.16)	19	
Debit Balances BOM	10,265.46	301	
Payments	8,833.31	299	
Charges for Services	8,958.89		
Penalty Charges	214.95	38	
Adjustments	(49.85)	6	
Total Delinquent EOM (end/month)	828.55	20	
Delinquent EOM (30-60 days)	358.98	13	
Delinquent EOM (60-90 days)	215.09	5	
Delinquent EOM (over 90)	254.48	2	Fees,
Credit Balances EOM	(843.96)	16	Wheeler
Debit Balances EOM	10,338.94	305	
Balance Due EOM	9,494.98	321	

Disconnections	0
Disconnected & Uncollected	0.00
New Customers Added	1

Scribe:	Betty Stivers	
Date:	**February 9, 2009**	**Time:** 5:45 PM – 6:08 PM

Board Members:

Key	Board Member Attendees: Key: * Attended, # Absent	Phone
*	Bowen, Jim – BOARD PRESIDENT	446-2171
*	Edgmon, Karen – BOOKKEEPER	861-5641
*	Lee, Koby – BOARD MEMBER	861-5158
*	Reynolds, Ivan – WATER OPERATOR	446-5352
*	Stivers, Betty – VICE PRESIDENT	446-5744
*	Szabrowicz, Ben – BOARD MEMBER	446-6007
#	Voshell, Calvin – BOARD MEMBER	446-2270
#	Watts, Odie – SECRETARY	861-5848

Customers and Guests:

Key	Board Meeting Attendees:	
	No Customers or Guests attended the meeting.	

Minutes and Business Discussions:

Agenda	Main Points, Conclusions/Discussions, Decisions
1. Call to Order	Meeting called to order by Jim Bowen, President at 5:45 P.M.
2. Meeting Minutes	The minutes from the January 22, 2008 meeting were approved at written. The minutes were accepted with no abstentions. Motion to approve the minutes – Koby Lee, Second by Betty Stivers. No Abstentions.
3. Financial and Water Association Director's Report	Karen Edgmon presented the Financial report for the period January 1, 2009 through January 31, 2009. There were no notable comments concerning the report. Motion to approve the reports – Koby Lee, Second by Betty Stivers. No Abstentions.
4. Water Operator's Report	Ivan Reynolds reviewed the Water Operator's Report: • Ice storm caused an electrical outage that produced a 27 hour period of pressure loss on Shiloh. • We did not run out of water on the Mt. Sherman side of the system. • The Office of Emergency Management headed by Peter Dechant acqauired generators for the water systems. The very hour Ivan arrived at the county shop to pick up the generator for us Carroll Electric restored the power so we were able to begin pumping on the grid even though many still were without power. • Peter Dechant said he would look into acquiring one or more generators for emergency use to share among the water associations. Each water system electrical requirements are different buy they make adjustable voltage generators. • Our system will need two more booster pumps eventually to pump water from Jasper and we will have four electrical needs places. • After restoring pressure on Shiloh Ivan bled water lines to remove air and color. Shiloh is on a boil order which was placed on the radio. The samples will be sent in this week. • The pump at well #2 has been pulled by Tiff City Pump at $3.00 per foot. The pump

Agenda	Main Points, Conclusions/Discussions, Decisions
	has been sent off for testing. Upon its return we will be ready for installation into well #1. Motion to approve the report was made by Ben Szabrowicz and Seconded by Koby Lee. No abstentions.
5. Old Business	▪ Action Item 41: IN WORK. Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready. As of 10/9/06 the inventory is complete and the software to enter the information was made available. No change in status as of March 12' 2007. Ivan has delivered the inventory to Karen. There is still some remaining information to collect. Action Item will remain open as of December 12, 2007. Action Item will remain open as of January 14, 2008. Action Item will remain open as of February 11, 2008. Work is progressing as of March 10, item to remain open. Item will remain open as of August 11, 2008. The Board requested Karen to bring in our insurance policy to see if we could determine the value of our physical assets so the work on the inventory can be finalized. No change in status as of November 10, 2008. No change in status as of 12/8/08. No change in status as of 1/22/09. No change in status as of 2/9/09. ▪ Action Item 43: Design is finished on the booster station upgrade and cost should be available for board approval by the December, 2007 meeting. Ivan expects cost in time for January meeting. Design plans will not be ready until February 2008 meeting. No update from Electrician as of February 11, 2008 and will remain open. As of March 10, 2008 information should be arriving within the week and be presented at April meeting. No cost estimate has been received so item will remain open as of August 11, 2008. Since there has been nothing received in the way of estimates for this work the Board asked Ivan to contact a different vendor. No change in status as of November 10, 2008. No change in status as of 12/8/08. No change in status as of 1/22/09. No change in status as of 2/9/09. ▪ Action Item 45: Opened on April 14, 2008 and assigned to Ivan Reynolds. Ivan will contact ESI to see if there were any cost reduction options and/or alternate grant funding sources for the Murray Road and Low Gap extension projects. At the moment, based on the latest ESI report and cost estimates, the projects will not be cost effective. As of May 12, 2008 Ivan has talked to Laverty's office and the paper work will be sent from ESI for signature and a cover letter for the grant agencies. Tim Mays will send copies to Jim Bowen. Item will remain open as of August 11, 2008. ESI indicated to Ivan that they are approximately 70% complete with the design work. See above comments from the Water Operator's Report. The Low Gap project is at the Health Department for review. As of November 10 the extension has been approved. As of 12/8/08 the Board approved assuming a $40,000 loan in order to get the grant of $140,000 to complete the Murray Extension. See the comments above under Water Operator's Report. Item will remain open as of 1/22/09. Item will remain open as of 2/9/09. ▪ Action Item 46: Ivan will contact a vendor to determine the cost of pulling the pump from well #2 and having it rebuilt. As of July 14, 2008 Ivan has talked to Lane Western Representative about doing the work. As of August 11, 2008 there has been no progress on the estimate. As of November 10, 2008 contact has been made with the vendor but the vendor has not visited the wells to offer any cost figures. No change in status as of 12/8/08. Ivan reported that he will search for a new vendor as of 1/22/09 because there has been no action taken by the current vendor. As of 2/9/09 the pump at well #2 has been pulled by Tiff City Pump and has been sent off for testing. Upon its return will be ready for installation into well #1. ▪ Action Item 48: Opened 11/10/08 for Odie Watts to work with a barcode vendor to obtain metal barcode labels for the meters to support the camera project. Item closed as of 1/22/09. The labels have been received and will be installed when the weather improves. Item will remain open as of 2/9/09.

Agenda	Main Points, Conclusions/Discussions, Decisions
6. New Business	Power outage options were discussed. From our experiences from the past power outage the Board agreed to look into installing propane tanks and a generators at our pump stations. The Board agreed that purchasing the generators appeared to be the best option. They also agreed that the generators should be propane powered and wired into the electrical system for auto switching. Ivan will contact the propane company and inquired about the cost of a 1,000 gallon tank for the Mt. Sherman station and a 500 gallon tank for the Shiloh station. He will also look into the cost for the generators and electrical switching equipment needed to complete the installations. **(ACTION ITEM 49)** Ivan also pointed out that if ESI continues to pursue locating the new tank being supplied as part of the Regional Water District's proposal in the location they are recommending then the MSWA would not be able to use the water in that tank in the event of an electrical outage. The Board agreed to write a letter to ESI insisting that ESI abandon their proposal to locate the tank down hill toward Jasper and to consider putting the tank at the Mt. Sherman pumping station location. This latest power outage justifies the needed change to ESI's present plans. **(ACTION ITEM 50)**
7. Adjournment	Meeting adjourned at 6:08 P.M.
8. Next Meeting	**NOTE MEETING START TIME: The next meeting is scheduled for March 9, 2008 at 5:30 PM at the Mt. Sherman Volunteer Fire Department main station.**

Action Items for Discussion and Update at Next Meeting:

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI 41	9/11/06	Water Operator was asked to perform an inventory of all physical assets and to enter the inventory to the inventory control system. Odie Watts will work with Water Operator to get the inventory control system ready.	Ivan Reynolds and Odie Watts	10/9/06	**IN WORK**
AI 43	4/9/07	Ivan will contact an electrician to determine the cost of updating the control panel at the booster pump station.	Ivan Reynolds	5/14/07	**IN WORK**
AI46	4/14/08	Ivan will get back to ESI to look at other sources of grants to fund the Murray Road and Low Gap extensions and to determine if there are any cost reduction avenues open that might make the project more cost effective.	Ivan Reynolds	5/12/08	**IN WORK**
AI47	6/9/08	Ivan will contact a vendor to determine the cost of pulling the pump from well #1 and having it rebuilt.	Ivan Reynolds	7/14/08	**IN WORK**
AI48	11/8/08	Odie Watts will work with a vendor to supply metal barcode labels to attach to the meter boxes before the camera system is implemented.	Odie Watts	12/8/08	**IN WORK**
AI49	2/9/09	Ivan will contact propane suppliers for cost of tank to be placed at the pumping stations. He will also contact sources for generator and electrical switching equipment for the pumping stations.	Ivan Reynolds	3/9/09	**OPEN**

Item No.	Opened Date	Description	Assigned To	Target Date	Status
AI50	2/9/09	Write a letter to ESI asking them to reexamine their plan to put a tank on the down hill side toward Jasper as part of the Regional Water system upgrade. Justification for putting the tank at Mt. Sherman can be justified with our experiences during the past power outage.	Jim Bower	3/9/09	**OPEN**

Mt Sherman Water Assn Water Bd Mtg
Mar 23, 2009
Water Operators Report

I reread Emma Keys meter.

I called about the Ad in the Newspaper for the Propane tank for sale and was unable to get a response.

I have been requested to do an updated survey for the Lead and Copper Rule which will be an addition to our already existing survey.

ESI will be sending their Engineer to Shiloh for the final information to finish the map for the Arkansas Dept of Health paper work to be submitted for final approval.

I talked to Allan Clark about getting a bid for the Automatic switch over to operate the Generators when we lose power. He will put together a bid for us And I will submit it to you at the meeting following my receipt of the information.

Tim Mays thought it would take about 10 weeks to be ready for the bids to be taken for the Murray Road Project.

By Ivan Reynolds
Water Operator